

HOLIDAY CONSIDERATIONS



Important considerations

Local courier service (pickup and delivery) may be limited prior to, during and following observed holidays in the country to which you are shipping specimens. It is imperative that you check local service schedules in advance of the holiday. Listed below are important considerations when planning your patient visits during the holidays.

- Your courier service reserves the right to observe earlier than usual pick-up times during the holidays. Call your courier service for local pick-up schedules.
- During the December/National holidays, schedule your pickups in advance of the holiday where possible.
- Call early in the day to schedule your pickup.
- When a holiday is observed on Monday, avoid laboratory collections on the preceding Saturday (i.e. Labor Day). (Not applicable to Japan)
- Frozen specimens should NOT be shipped on the day before the observed holiday. Send frozen specimens on the next available business day. (Not applicable to Japan)
- If shipping specimens on Friday, mark airway bill for Saturday delivery. (Not applicable for Japan)
- Specimens with short stabilities (eg. lymphocyte subsets, reticulocyte counts, etc.) should not be collected on the day prior to the holiday. (Not applicable to Japan)
- For sites with 24 hours delivery time to Covance, do not schedule any shipment 24 hours before one of the dates on the next pages. (Not applicable for Japan)
- For sites with 48 hours delivery time to Covance, do not schedule any shipment 48 hours before one of the dates on the next pages. (Not applicable for Japan)

Holiday reminders are also available on the Covance website:
<https://www.covance.com/content/dam/covance/pdf/holidays.pdf>

COVANCE OBSERVED HOLIDAYS

US, Canada, Puerto Rico and Latin America (specimens sent to Indianapolis)

2018	2019	2020	
01 January	01 January	01 January	New Year's Day
28 May	27 May	25 May	Memorial Day
04 July	04 July	04 July	Independence Day
03 September	02 September	07 September	Labor Day
22 November ¹	28 November ¹	26 November ¹	Thanksgiving Day
25 December	25 December	25 December	Christmas Day

For sites in US and Canada

If you ship specimens on a Thursday that is a holiday in the United States, you should mark "Saturday delivery" on the airway bills.

¹ Limited operations within Covance this day due to Thanksgiving period.

Europe, Middle East and Africa (specimens sent to Geneva)

2018	2019	2020	
01 January	01 January	01 January	New Year's Day
30 March ¹	19 April ¹	10 April ¹	Good Friday
02 April	22 April	13 April	Easter Monday
10 May	30 May	21 May	Ascension Day
21 May	10 June	10 June	Whit Monday
01 August	01 August	01 August	Swiss National Day
06 September	05 September	10 September	Jeûne Genevois
25 December	25 December	25 December	Christmas Day
31 December	31 December	31 December	Restauration de la République

¹ Limited operations within Covance this day due to Easter Good Friday period.

COVANCE OBSERVED HOLIDAYS

Asia, Australia and New Zealand (specimens sent to Singapore)

2018

01 January	New Year's Day
16 February	Chinese New Year
17 February	Chinese New Year
30 March	Good Friday
01 May	Labour Day
29 May	Vesak Day
15 June	Hari Raya Puasa
09 August	National Day
22 August	Hari Raya Haji
06 November	Deepavali
25 December	Christmas Day

Taiwan Customs are closed on Saturday/Sunday.

If a holiday falls on a Sunday, the following day is treated as a holiday instead.

China (specimens sent to Shanghai)

2018

01 January	New Year's Day (Holiday)
15 February - 21 February	Spring Festival
05 April - 07 April	Tsingming Festival
29 April - 01 May	Labor Day
16 June - 18 June	Dragon Boat Festival
22 September - 24 September	Mid-Autumn Festival
01 October - 07 October	National Holidays

If a holiday falls on a Saturday, please defer to the following Monday.

The courier may be ordered any calendar day of the year. However, as much as possible, please avoid shipping samples on Saturdays and Sundays.

COVANCE OBSERVED HOLIDAYS

Japan (specimens sent to Tokyo)

2018

01 January
 08 January
 11 February
 12 February
 21 March
 29 April
 30 April
 03 May
 04 May
 05 May

 16 July
 11 August

 17 September
 23 September
 24 September
 08 October
 03 November

 23 November
 23 December
 24 December

2019

01 January
 14 January
 11 February

 21 March
 29 April

 03 May
 04 May
 05 May
 06 May
 15 July
 11 August
 12 August
 16 September
 23 September

 14 October
 03 November
 04 November
 23 November
 23 December

New Year's Day
 Coming of age Day
 National Foundation Day
 National Foundation Day (observed)
 Vernal Equinox
 Showa Day
 Showa Day (observed)
 Constitution Memorial Day
 Greenery Day
 Children's Day
 Children's Day (observed)
 Marine Day
 Mountain Day
 Mountain Day (observed)
 Respect of the Aged Day
 Autumnal Equinox
 Autumnal Equinox (observed)
 Health and Sports Day
 Culture Day
 Culture Day (observed)
 Labour Thanksgiving Day
 Birthday of the Emperor
 Birthday of the Emperor (observed)

Please Note:

(1) With the exception of New Year Bank Holidays, if a holiday falls on a Sunday, the following day is treated as a holiday instead.

(2) When there is a single day between two national holidays, it's also taken as a holiday.

(3) When September 21 will be the Respect for the Aged Day and September 23 will be the Autumnal Equinox Day, the day sandwiched between the Respect for the Aged Day and the Autumnal Equinox Day (22) is regarded as a national holiday due to a provision of the Act on National Holidays.