

## HOLIDAY CONSIDERATIONS

---



### Important considerations

Local courier service (pickup and delivery) may be limited prior to, during and following observed holidays in the country to which you are shipping specimens. It is imperative that you check local service schedules in advance of the holiday. Listed below are important considerations when planning your patient visits during the holidays.

- Your courier service reserves the right to observe earlier than usual pick-up times during the holidays. Call your courier service for local pick-up schedules.
- During the December/National holidays, schedule your pickups in advance of the holiday where possible.
- Call early in the day to schedule your pickup.
- When a holiday is observed on Monday, avoid laboratory collections on the preceding Saturday (i.e. Labor Day). (Not applicable to Japan)
- Frozen specimens should NOT be shipped on the day before the observed holiday. Send frozen specimens on the next available business day. (Not applicable to Japan)
- If shipping specimens on Friday, mark airway bill for Saturday delivery. (Not applicable for Japan)
- Specimens with short stabilities (eg. lymphocyte subsets, reticulocyte counts, etc.) should not be collected on the day prior to the holiday. (Not applicable to Japan)
- For sites with 24 hours delivery time to Covance, do not schedule any shipment 24 hours before one of the dates on the next pages. (Not applicable for Japan)
- For sites with 48 hours delivery time to Covance, do not schedule any shipment 48 hours before one of the dates on the next pages. (Not applicable for Japan)

Holiday reminders are also available on the Covance website:  
<https://www.covance.com/content/dam/covance/pdf/holidays.pdf>

## COVANCE OBSERVED HOLIDAYS

### US, Canada, Puerto Rico and Latin America (specimens sent to Indianapolis)

2019	2020	2021	
01 January	01 January	01 January	New Year's Day
27 May	25 May	31 May	Memorial Day
04 July	04 July	04 July	Independence Day
02 September	07 September	06 September	Labor Day
28 November <sup>1</sup>	26 November <sup>1</sup>	25 November <sup>1</sup>	Thanksgiving Day
25 December	25 December	25 December	Christmas Day

For sites in US and Canada

If you ship specimens on a Thursday that is a holiday in the United States, you should mark "Saturday delivery" on the airway bills.

<sup>1</sup> Limited operations within Covance this day due to Thanksgiving period.

### Europe, Middle East and Africa (specimens sent to Geneva)

2019	2020	2021	
01 January	01 January	01 January	New Year's Day
19 April <sup>1</sup>	10 April <sup>1</sup>	02 April <sup>1</sup>	Good Friday
22 April	13 April	05 April	Easter Monday
30 May	21 May	13 May	Ascension Day
10 June	01 June	24 May	Whit Monday
01 August	01 August	01 August	Swiss National Day
05 September	10 September	09 September	Jeûne Genevois
25 December	25 December	25 December	Christmas Day
31 December	31 December	31 December	Restauration de la République

<sup>1</sup> Limited operations within Covance this day due to Easter Good Friday period.

## COVANCE OBSERVED HOLIDAYS

### Asia, Australia and New Zealand (specimens sent to Singapore)

#### 2019

01 January	New Year's Day
05 February	Chinese New Year
06 February	Chinese New Year
19 April	Good Friday
01 May	Labour Day
19 May	Vesak Day
05 June	Hari Raya Puasa
09 August	National Day
11 August	Hari Raya Haji
27 October	Deepavali
25 December	Christmas Day

Taiwan Customs are closed on Saturday/Sunday.

If a holiday falls on a Sunday, the following day is treated as a holiday instead.

### China (specimens sent to Shanghai)

#### 2019

01 January	New Year's Day (Holiday)
04 February - 10 February	Spring Festival
05 April	Tsingming Festival
01 May	Labor Day
07 June	Dragon Boat Festival
13 September	Mid-Autumn Festival
01 October - 07 October	National Holidays

If a holiday falls on a Saturday, please defer to the following Monday.

The courier may be ordered any calendar day of the year. However, as much as possible, please avoid shipping samples on Saturdays and Sundays.

## COVANCE OBSERVED HOLIDAYS

### Japan (specimens sent to Tokyo)

#### 2019

01 January  
 14 January  
 11 February  
  
 21 March  
 29 April  
 30 April  
 01 May  
 02 May  
 03 May  
 04 May  
 05 May  
 06 May  
  
 15 July  
  
 11 August  
 12 August  
 16 September  
 23 September  
 14 October  
 03 November  
 04 November  
 23 November

#### 2020

01 January  
 13 January  
 11 February  
 23 February  
 24 February  
  
 20 March  
 29 April  
  
  
 03 May  
 04 May  
 05 May  
  
 06 May  
 23 July  
 24 July  
 10 August  
  
 21 September  
 22 September  
  
 03 November  
  
 23 November

New Year's Day  
 Coming of age Day  
 National Foundation Day  
 Emperor's Birthday  
 Emperor's Birthday (observed)  
 Vernal Equinox  
 Showa Day  
 Coronation Day holiday  
 Coronation Day  
 Coronation Day holiday  
 Constitution Memorial Day  
 Greenery Day  
 Children's Day  
 Children's Day (observed)  
 Constitution Memorial Day (observed)  
 Marine Day  
 Health and Sports Day  
 Mountain Day  
 Mountain Day (observed)  
 Respect of the Aged Day  
 Autumnal Equinox  
 Health and Sports Day  
 Culture Day  
 Culture Day (observed)  
 Labour Thanksgiving Day

**Please Note:**

(1) With the exception of New Year Bank Holidays, if a holiday falls on a Sunday, the following day is treated as a holiday instead.

(2) When there is a single day between two national holidays, it's also taken as a holiday.

(3) When September 21 will be the Respect for the Aged Day and September 23 will be the Autumnal Equinox Day, the day sandwiched between the Respect for the Aged Day and the Autumnal Equinox Day (22) is regarded as a national holiday due to a provision of the Act on National Holidays.